



Instruction to your

Bank or Building Society

to pay by Direct Debit

(MEARNS AFTER-SCHOOL CARE SERVICE

LIMITED)

Please fill in the whole form using a ball point pen and send it to:	Service	Service user number						
MACS UNIT 25 SIR JAMES CLARK BUILDING	7	0	5	8	8	9		
ABBEYMILL BUSINESS CENTRE PAISLEY PA1 1TJ		For MACS (Mearns After-school Care service Limited) official use only. This is not part of the instruction to your bank or building society. Please cross project used.						
Name(s) of Account Holder(s)		BUSBY			MEARNS			
		☐ CARLIBAR ☐ CAROLSIDE ☐ CROOKFUR ☐ CROSS ARTHURLIE ☐ FAIRWEATHER ☐ KIRKHILL				☐ NEILSTON ☐ ST JOSEPH'S ☐ ST CADOC'S ☐ SCOTSTOUN ☐ EASTWOOD HOLS ☐ ST JOSEPH HOLS		
Bank/Building Society account number	Please note payment will be colle the next working day thereafter.							
Branch Sort Code								
	Please p	Instruction to your Bank or Building Society Please pay MACS (Mearns after-school Care Service Limited) Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the						
Name and full postal address of your Bank or Building Society							on may remain with	
To: The Manager Bank/building society	•				rvice Limi uilding Soc		if so, details will be	
Address	Signatu	re(s)						
Postcode	Date							
MACS Reference (For Office Use only)								

This guarantee should be detached and retained by the payer.

Banks and Building Societies may not accept Direct Debit Instructions for some types of account

The Direct Debit Guarantee

- This Guarantee is offered by all banks and building societies that accept instructions to pay **Direct Debits**
- If there are any changes to the amount, date or frequency of your Direct Debit MACS (Mearns Afterschool Care Service limited) will notify you 10 working days in advance of your account being debited or as otherwise agreed. If you request MACS (Mearns After-school Care Service Limited) to collect a payment, confirmation of the amount and date will be given to you at the time of the request



DDI 1 5/15

- If an error is made in the payment of your Direct Debit, by MACS (Mearns After-school Care Service Limited)or your bank or building society, you are entitled to a full and immediate refund of the amount paid from your bank or building society
- If you receive a refund you are not entitled to, you must pay it back when MACS (Mearns Afterschool Care Service Limited) asks you to
- You can cancel a Direct Debit at any time by simply contacting your bank or building society. Written confirmation may be required. Please also notify us.